



North River Collaborative Board of Directors Minutes
Wednesday, October 10, 2018-9:00 AM

Attendees: Stephen Donovan, Ryan Morgan, Attorney Geoffrey Wermuth, Alan Cron, Patty Oakley, Matt Ferron, Clarice Doliber, Derek Swenson, Liz Legault, Jeff Szymaniak, Peter Schafer, Mike Laliberte, Maggie Rizzi
Absent: Christine Godino

I. Call to Order-Chair Peter Schafer called the meeting to order at 9:00 PM.

Motion: Chair Peter Schafer made a motion to go into executive session to discuss strategy with respect to collective bargaining (drivers/monitors) as an open meeting may have a detrimental effect on the bargaining position of the public body and to re-convene into open session. Motion was seconded by Alan Cron. Motion carried unanimously with a roll call vote: Alan Cron-yes, Patty Oakley-yes, Matt Ferron-yes, Derek Swenson-yes, Liz Legault-yes, Jeff Szymaniak-yes, Peter Schafer-yes.

II. Approval of Minutes of June 8, 2018

Motion: Alan Cron made a motion to accept the minutes of June 8, 2018. Matt Ferron seconded the motion. Motion carried unanimously

III. Approval of Financials and Warrants

Motion: Liz Legault made a motion to accept the financials and warrants of October 10, 2018. Jeff Szymaniak seconded the motion. Motion carried unanimously.

IV. Discussion/Action Items

- A. **Changes to the NRC By-laws-** Stephen Donovan reviewed changes to the NRC By-laws. He spoke specifically to the changes to Article II, section B, Operations of the Board and section M-Powers of the Chair. Steve advised the Board that the by-laws had been vetted by the Policy and Procedure Sub-committee.
Motion: Alan Cron made a motion to accept the changes to the NRC By-laws. Liz Legault seconded the motion. Motion carried unanimously.
- B. **FY19 General Fund Revenue and Expense Projection-** Mike reviewed the FY19 General Fund Revenue and Expense Projection. He pointed out that there is currently a deficit balance of \$225,517. Mike pointed out that the balance was better than the at the start of last year. Mike voiced concerns over Independence Academy's current enrollment numbers.
- C. **Independence Academy Update-Ryan Morgan-** Ryan updated the Board on Independence Academy and the issues currently in the forefront: enrollment, transportation and support. Samantha Graham is overseeing the recovery high schools for the DESE. Ryan stated that the current enrollment is at 10. Ryan explained that most referrals come from the treatment world. Ryan discussed the four day per week after-school program (P.A.S.S.) for students suspended from school for substance issues. Last year, the program had 53 students throughout the year. Ryan stated that he has to look at the resources and supports the districts need. He offered that he would like to make the P.A.S.S. a comprehensive program for academics while supporting the student's substance use and access treatment. Engagement and assessment model for example a 5-day suspension would be spent at IA with an assessment for more services.

Liz Legault voiced her concerns over the vaping issues schools are facing. Ryan offered that IA is trying to get to the reason why they are really using. Liz went on to ask when the program is ready to go.

Alan Cron offered that the program needs to happen at least for the districts and suggested that IA could use the framework from the North Shore Recovery High School.

Peter Schafer asked to continue the discussion at the next Board meeting in November to see what progress has been made and what the Board needs to do to make the program move forward.

- D. Changes to the North River School Student Handbook (Enc. C)** Steve explained and highlighted the changes to the North River School Student Handbook which was also vetted by NRC's attorney.

Motion: Maggie Rizzi made a motion to approve the changes to the North River School Student Handbook. Liz Legault seconded the motion. Motion carried unanimously.

- E. Changes to the NRC Transportation Policies and Procedures Handbook (Enc. D)** Steve reviewed the changes made to the North River Collaborative Transportation Policies and Procedures Handbook which was also vetted through NRC's attorney.

Motion: Patty Oakley made a motion to approve the changes to the NRC Transportation Policies and Procedure Handbook. Maggie Rizzi seconded the motion. Motion carried unanimously.

- F. Changes to the NRC Parent/Guardian Transportation Handbook (Enc. E)** Steve reviewed the changes to the NRC Parent Guardian Transportation Handbook also vetted through the NRC attorney.

Motion: Alan Cron made a motion to approve the changes made to the NRC Parent/ Guardian Transportation Handbook. Jeff Szymaniak seconded the motion. Motion carried unanimously.

- G. Changes to NRC Transportation Department** Steve reviewed the recent changes in the structure of the transportation department which still does not eliminate the problem of getting enough driver. Steve also reviewed new job descriptions and salary schedules. He explained that it was important to separate out the salary schedules from the rest of the collaborative.

1. Transportation Administration Organizational Chart (Enc. F)

2. Transportation Administration Job Descriptions and Salary Scales (Enc. G)

Motion: Liz Legault made a motion to approve the changes to the Transportation department including the structure, salary schedules, and job descriptions. Maggie Rizzi seconded the motion. Motion carried unanimously.

- H. Letters of Appointment to the NRC Board of Directors (received to date)**

Abington-	Avon- Christine Godino
Bridgewater-Raynham- Derek Swenson	East Bridgewater-Liz Legault
Hanover- Matt Ferron	Rockland- Alan Cron
Stoughton-	West Bridgewater- Patricia Oakley
Whitman-Hanson- Jeff Szymaniak	

- I. Executive Director Goals- (Enc. H)-** Steve presented his goals:

1. NRS and IA will finalize a course of study document and curriculum maps,
2. Enhance marketing-brochure, constant contact, and new website, social media twitter feed
3. Create a strategic plan using the DESE model "planning for the future" and put a strategic planning team together.

Motion: Maggie Rizzi made a motion to accept the Executive Director Goals for FY19. Alan Cron seconded the motion. Motion carried unanimously.

- J. **Acceptance of Staff Resignations, Terminations, and New Hires-handout at meeting** Steve specifically discussed the monetary changes for the Transportation Coordinator, Kathleen Moroz, (Harpers conversion) and Kelli O'Brien McKinnon (benefits, workers compensation, FMLA and other HR functions).

Motion: Lis Legault made a motion to accept the staff resignations, terminations hires and changes to contracts. Patty Oakley seconded the motion. Motion carried unanimously.

H. Other Matters of Interest to the Superintendents

1. Maggie Rizzi asked what line item the Superintendents use to fund recovery high schools.
2. Matt Ferron asked if the Superintendents are having trouble getting support people.

V. **Informational**

A. FY18 Medicaid Eligible Students-(**handout at meeting**)

B. Professional Development Offerings (**Enc. I**)

C. Board Training -Ethics and Conflict of Interest-Pending

1. Collaborative Board Member Training- Godino and Szymaniak-*please contact the DESE Board Mgmt.*
2. Ethics Training Certificate- Szymaniak and Godino, *please email cert. to Kelli*

VI. **Executive Session Minutes**

1. **To conduct contract negotiations with non-union personnel (Executive Director) and to discuss strategy with respect to collective bargaining (drivers/monitors) as an open meeting may have a detrimental effect on the bargaining position of the public body and to re-convene into open session.**

Respectfully Submitted by:

Liz Legault, Board Secretary