I. **Call to Order**-Chair Peter Schafer called the meeting to order at 9:00 PM.

**Motion:** Chair Peter Schafer made a motion to go into executive session to discuss strategy with respect to collective bargaining (drivers/monitors) as an open meeting may have a detrimental effect on the bargaining position of the public body and to re-convene into open session. Motion was seconded by Alan Cron. Motion carried unanimously with a roll call vote: Alan Cron-yes, Patty Oakley-yes, Matt Ferron-yes, Derek Swenson-yes, Liz Legault-yes, Jeff Szymaniak-yes, Peter Schafer-yes.

A. **Teamster Union Contract**- Attorney Geoffrey Wermuth reviewed the proposed contract which provides a 2.2% retroactive raise to July 1, 2018 for the Van Drivers and Monitors. He advised that the current handbook has been incorporated into the contract. He reviewed the grievance procedure moving forward and the dues and service fees for those who join the Union.

B. **Executive Director FY19 Contract**- Matt Ferron advised that the contract had been vetted through the Personnel and Evaluation Sub-Committee and the committee looked at other collaboratives to compare salary structure. Pay increases will be year to year to be consistent with NRC employees.

**Motion:** Alan Cron made a motion close the executive session and reconvene in open session to vote the contracts for the Teamsters Union and the Executive Director. Liz Legault seconded the motion. Motion carried unanimously by roll call vote: Alan Cron-yes, Patty Oakley-yes, Matt Ferron-yes, Derek Swenson-yes, Liz Legault-yes, Jeff Szymaniak-yes, Peter Schafer-yes.

**Teamster Union Contract**

**Motion:** Liz Legault made a motion to accept the Teamsters Union contract with the NRC Transportation Van Drivers and Van Monitors subject to legal vetting of check off language. Alan Cron Seconded the motion. Motion carried unanimously.

**Executive Director Contract**

**Motion:** Derek Swenson made a motion to accept the Executive Director’s FY19 contract. Liz Legault seconded the motion. Motion carried unanimously.

Respectfully Submitted by:

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Liz Legault, Board Secretary