



**NRC Board of Trustees Health Insurance Retirees Trust Minutes**  
**Friday, March 16, 2018 9:00 A.M.**

**Attendees:** Paul Zinni, Stephen Donovan, Mike Laliberte, Patty Oakley, Matt Ferron, Peter Schafer, Nancy Verseckes, Liz Legault, Maggie Rizzi

**Absent:** Alan Cron, Derek Swenson, Ruth Gilbert-Whitner

**1. Approval of the Health Insurance Retirees Trust 2017 Income Tax**

**Motion:** Paul Zinni made a motion to approve the 2017 Health Insurance Retirees Trust Income Tax return. Maggie Rizzi seconded the motion. Motion carried unanimously.



**NRC Board of Directors Minutes**  
**Friday, March 16, 2018 9:10 A.M.**

**Attendees:** Paul Zinni, Stephen Donovan, Mike Laliberte, Patty Oakley, Matt Ferron, Peter Schafer, Nancy Verseckes, Liz Legault, Maggie Rizzi, Ruth Gilbert-Whitner

**Absent:** Alan Cron, Derek Swenson

**I. Call to Order-** Chair Patty Oakley called the meeting to order at 9:10 A.M.

**II. Approval of Minutes of February 1, 2018** **Motion:** Paul Zinni made a motion to accept the minutes of December 8, 2017. Matt Ferron seconded the motion. Motion carried with one abstention - Maggie Rizzi.

**III. Approval of Warrants of March 1, 2018**

**Motion:** Paul Zinni made a motion to approve the warrants of March 1, 2018. Matt Ferron seconded the motion. Motion carried unanimously.

**IV. Discussion/Action Items**

A. Independence Academy Update- Steve reviewed the recent meeting with DESE and DPH regarding the FY18 budget cuts and projected FY19 budget reduction. Anne Gilligan, Safe and Healthy Schools Coordinator for the DESE was present at the meeting.

- The remainder of the FY18 budget funding allotted for recovery high schools will not be available
- The FY19 Recovery High School budget will be cut.

Steve presented the proposed request for level funding and additional language added for guarantees for programmatic expenses on behalf of Recovery High Schools.

- In review of the proposal, Peter Schafer said the first words should be “We have been cut” to provide the input to read the rest of the proposal for level funding. It must be succinct to grab the attention

B. Executive Director Entry Findings- Steve reviewed his entry findings and suggested resolutions to enhance programs and the budget including:

- North River School and the movement to a more therapeutic program. Paul Zinni reiterated that there are fewer and fewer programs taking the most aggressive students. Maggie Rizzi said that the toughest kids needs to be able to be placed. Need the capacity to neutralize physical threat. Liz Legault moved the discussion to threat assessments and the ability to provide due diligence for the safety of the school; risk assessments should be part of the culture.

- A 45-day placement program for Independence Academy which could be a feeder for Independence Academy
  - Learning Center Programs and the challenge of classroom space
  - Professional Development needs to move to content PD for re-certification, as well as bring in nationally recognized speakers to attract more participants to PD programs
  - Social Work Intern Program- would like to see it grow. The Board agreed it is a great program
  - Southeast Transportation Network- would like to set up another strategically located depot which could attract more business. We will be taking on Holbrook and are in negotiations with Canton
  - Professional culture came up as a great strength for NRC
  - Working on Personnel Policy and Procedures Handbook.
- C. Executive Director Formative Evaluation- Steve presented his formative evaluation to the Board. His summative evaluation will be presented in June.
- D. FY19 Learning Center Classroom Program Space Steve explained to the Board that he is currently looking at Duval School, a possible space in Easton and space in East Bridgewater. Steve advised that NRC still needs to move forward with the feasibility study for future possibilities
- E. FY18 General Fund Revenue and Expense Projection and Financials-** Mike reviewed the FY18 General Fund Revenue and Expense Projection which, compared to last year at this time, is lower than FY17.  
Peter Schafer inquired as to what contributes to the decrease in the deficit. Mike advised that it is the increase in enrollment at North River School.  
**Motion:** Liz Legault made a motion to approve the FY18 General Fund Revenue and Expense Projection and Financials. Paul Zinni seconded the motion. Motion carried unanimously.
- F. FY19 Budget Presentation-Second Reading**  
Steve presented the second reading of the FY19 Budget along with the NRC Treasurer's letter validating the accurate reflection of the revenues, expenses and tuitions for the period of July 1, 2018 through June 30, 2019.  
**Motion:** Liz Legault made a motion to approve the NRC FY19 Budget. Maggie Rizzi seconded the motion. Motion carried unanimously.
- G. **Assistant Executive Director Candidate:** Steve summarized the screening and interviews of the final three candidates. The standout choice was internal candidate Clarice Doliber.  
**Motion:** Paul Zinni made a motion to approve the appointment of Clarice Doliber as the Assistant Executive Director beginning July 1, 2018. Maggie Rizzi seconded the motion. Motion carried unanimously.
- H. Acceptance of Staff Resignations, Terminations, and Approval of New Hires**  
**Motion:** Ruth Gilbert-Whitner made a motion to accept the staff resignations, terminations and new hires for January and February. Liz Legault seconded the motion. Motion carried unanimously.
- I. Other Matters of Interest to the Superintendents  
1. Matt Ferorn asked the Board on their knowledge of "Geo Field" and "Social Sentinel". Liz Legault advised she uses "STOPit" and found "Social Sentinel expensive. Patti Oakley uses the Text Tip line through Google.

V. **Informational**

- A. FY18 Medicaid Eligible Students (enc. D)-Mike shared that emails are being sent out with regards to expanding Medicaid for reimbursement other services including services provided to non-Special Ed. Students. Timeline 6-9 months away
- B. Professional Development Offerings (enc. E)- Steve reviewed. Pushing content PD.
- C. North River School -Rockland Senior Center Lunch Program (enc. F)- Steve reviewed the changes to the program which NRS will no longer support.
- D. Board Training -Ethics and Conflict of Interest-Pending
  - 1. Collaborative Board Member Training- Cron-*please contact the DESE Board Mgmt.*
  - 2. Ethics Training Certificate- Oakley, Cron, Swenson-*please email cert. to Kelli*
  - 3. Conflicts of Interest Sign Off – Cron-*please email sign off to Kelli*

VI. **Executive Session -None**

**Motion:** Matt Ferron made a motion to adjourn the meeting. Peter Schafer seconded the motion. Motion carried unanimously.

Meeting adjourned at 9:50 A.M.

Respectfully Submitted by:

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Peter Schafer, Board Secretary